Ref. No. 26 / 2022-23 / IQAC   29.03.2023

Respected Rev. Father and Professors,

The **Annual Academic Audit presentation** will be held on **25th, 26th, 27th, 28th & 29th April, 2023** at **Fr. Principal's Office**. The schedule and the necessary instructions are given below:

Annual Academic Audit: 2022-2023

School	Date	Time	Department
School of Computing Sciences	25.04.2023	09.00 am – 10.00 am	**Data Science**
		10.00 am – 11.00 am	**Information Technology**
		11.30 am – 12.30 pm	**Computer Science**
		02.30 pm – 03.30 pm	**Mathematics**
		03.30 pm – 04.15 pm	**Statistics**
School of Media Studies	25.04.2023	04.15 pm – 04.45 pm	**B. Voc SD & SA**
School of Languages & Culture	26.04.2023	09.00 am – 09.45 am	**Counselling Psychology**
		09.45 am – 10.30 am	**History**
		10.30 am – 11.15 am	**French, Hindi, Sanskrit**
		11.30 am – 12.30 pm	**English**
		02.30 pm – 03.30 pm	**Tamil**
School of Media Studies	26.04.2023	03.30 pm – 04.00 pm	**B. Sc Viscom**
		04.00 pm – 04.30 pm	**B. Voc Viscom Tech**

School of Management Studies	27.04.2023	09.00 am – 09.45 am	BBA
		09.45 am – 10.30 am	Commerce CA
		10.30 am – 11.15 am	Economics
		11.30 am – 12.15 pm	HRM
		12.15 pm – 01.00 pm	MBA
		02.30 pm – 03.30 pm	Commerce
		03.30 pm – 04.30 pm	B. Com Honours
School of Physical Sciences	28.04.2023	09.00 am – 10.00 am	Chemistry
		10.00 am – 11.00 am	Electronics
		11.15 am – 12.15 pm	Physics
School of Biological Sciences	28.04.2023	02.30 pm – 03.15 pm	Biochemistry
		03.15 pm – 04.00 pm	Biotechnology
		04.00 pm – 05.00 pm	Botany

- On the scheduled date and time, **HoD**s will present the report based on the questionnaire followed by the interaction with administrators.

- Head, Second in roll and Micro Quality Circle Member(s) are expected to take part in the interface meeting, representing the department.

- Discuss the presentation in the Department meeting and submit the Minutes of the meeting with the signature of the faculty members on the day of Audit.

- **The final PPT should be submitted to your school Dean's mail-id** as well as to **Dean - IQAC** through **iqaccoor@mail.sjctni.edu on or before 19th April 2023**.

Dr. A. Rose Venis
Dean – IQAC

Rev. Dr. M. Arockiasamy Xavier, SJ
Principal

Rev. Dr. K. Amal, SJ
Secretary

17.04.2023

Respected Father and Professor,

The **Annual Academic Audit presentation** scheduled on **25th April, 2023** is postponed to **29th April, 2023** at **Fr. Principal's Office**. The schedule is given below:

School	Date	Time	Department
School of Computing Sciences	29.04.2023	08.30 am – 09.10 am	**Data Science**
		09.10 am – 09.50 am	**Information Technology**
		09.50 am – 10.30 am	**Computer Science**
		10.30 am – 11.10 am	**Mathematics**
		11.30 am – 12.10 pm	**Statistics**
School of Media Studies	29.04.2023	12.10 pm – 12.50 pm	**B. Voc SD & SA**

Dr. A. Rose Venis
Dean – IQAC

Copy to:

Rev. Fr. Principal
Rev. Fr. Secretary
Dr. Y. Dominic – Dean, School of Computing Sciences
Dr. L. Arockiam - Head, Dept. of Data Science
Dr. P. Joseph Charles - Head, Dept. of Information Technology
Mr. A. Charles - Head, Dept. of Computer Science
Mr. V.S. Joe Irudayaraj - Coordinator, Dept. of Computer Science
Dr. M. Thiagarajan - Head, Dept. of Mathematics
Ms. J. Mercy Arokia Rani - Coordinator, Dept. of Mathematics
Dr. Lilly George - Head, Dept. of Statistics
Dr. George Gabriel Richard Roy – Coordinator, Dept. of B. Voc SD&SA