

St. Joseph's College (Autonomous)
Tiruchirappalli – 620 002

Orientation for the Administrators and Officials

18th June 2022

Sacred Heart College, Shenbaganur, Kodaikanal

Members Present

Rev. Dr K. Amal SJ, Secretary

Rev. Dr M. Arockiasamy Xavier SJ, Principal

Dr V. Alex Ramani, Deputy Principal

Rev. Dr L. John Peter Arulanandam SJ, Vice Principal

Rev. Dr S. Santiago SJ, Vice Principal (Shift II)

Dr B. Augustine Arockiaraj, Vice Principal (Shift II) *B. Augustine Arockiaraj*

Dr S. Alfred Cecil Raj, Controller of Examinations *Alfred Cecil Raj*

Dr V. Jude Nirmal, Assistant Controller (Technology) *V. Jude Nirmal*

Dr A. Rose Venis, Dean-IQAC *A. Rose Venis*

Dr R. Qurshid Begum, Additional Dean-IQAC *R. Qurshid Begum*

Dr S. Sahaya Sathish, Dean-School of Biological Sciences

Dr Y. Dominic, Dean-School of Computing Sciences *Y. Dominic*

Dr G. John, Dean-School of Management Studies *G. John*

Dr A. N. Paul Angelo, Dean-School of Physical Sciences *A. N. Paul Angelo*

Rev. Fr Principal initiated the discussion, and Rev. Dr L. John Peter Arulanandam SJ offered a short prayer. Fr Principal gave an introductory address in which he highlighted the achievements of the college in the academic year 2021-2022.

The following points were taken up for discussion by the members:

NAAC Peer Team Report

Criterion I

- Strengthen Feedback System based on new manual
- Certificate Courses to be offered
- New Programmes to be introduced in Arts and Humanities (B.A Sociology, M.S.W, M.A Cultural Studies, B.A Journalism)
- EVS Syllabus Revision

- PG syllabus revision to be initiated in the beginning of the academic year 2022-2023
- ERP-Library Integration
- E materials and e journals of the library to reach all the faculty and students
- LMS – training for the next batch to begin at the earliest

Criterion II

- Increase Wi-Fi points and LCD projectors in classes
- Log book for ICT use
- Use of library by external members to be recorded
- Short educational videos by faculty to be uploaded to the website
- Ph. D Guides to be increased
- MQC members – Senior members to be included
- AAA scores to be clearly spelt out and displayed; Cash Prize for AAA
- NIWD – Preparation of AAA by Departments
- Online courses and units to be taught online in each course

Criterion III

- MoU – Activities to be monitored. Policy and Guidelines to be created for establishing MoUs (Collaboration, consultancy, research, Faculty/student exchange, Industry-Institution Interaction)
- More focus on Corporate Training and Consultancy
- Innovation Eco System to be facilitated in UG and PG Syllabus Revision
- Incubation and Start-up

Criterion IV

- Inventory – Access Register to be maintained
Effective use of space – M. Phil classrooms to be used – Need based
Vice Principal (Infra) to finalise a new list of rooms and halls
- Implementation of ERP

Criterion VI and Criterion VII are to be given more focus in the next accreditation.

03.00 p.m.

Syllabus Revision

- PG – LOCF Attainment
- Instructions and guidelines to reach the departments in the month of August
- Orientation for the faculty on the same by the Deans
- Common Template to be given
- Concentrate on AEC, SEC and Soft Skills
- Continuity in DSE courses
- Bridge Course – Effective Implementation - A Committee was formed

Rev. Dr S. Paul Pragash SJ, Head, Department of Human Excellence – Coordinator

Rev. Dr L. John Peter Arulanandam SJ, Vice-Principal

Dr R. Qurshid Begum, Additional Dean-IQAC

Dr V. Francis, Dean-School of Languages and Culture

Dr G. John, Dean-School of Management Studies

Dr A. N. Paul Angelo, Dean-School of Physical Sciences

Dr V. L. Jayapaul, Head, Department of English

Dr J. John Love Joy

Dr M.S. Xavier Pradheep Singh

- Faculty from all the departments are to engage in Bridge Course Classes (60%)
- 3 Streams

Research Funds and Projects

- Director for Research to be appointed
- Incentive for Publications
- SJC Research Grant to be given only to the faculty
- ReTell – possibility of bringing it under UGC Care List, yet can be used to promote the Start-up activities of the college
- Starting new journals
- Publication of books – each department can publish a book on a particular topic
- Post-Pandemic discipline to be maintained by Deans of Schools, Heads/Coordinators of Departments and Committees in each department
- Conference Proceedings of good quality to be published with ISBN number

Fr Principal thanked all the members participating in the discussion. The deliberations came to an end by 6.30 p.m.

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18th & 19th June 2022

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Date & Session	Time	Agenda
18.06.22 I	09.00 a.m. to 11.00 a.m.	<ul style="list-style-type: none">• NAAC Cycle -IV Peer Team Report Analysis• Areas of Improvement
II	11.15 a.m. to 01.00 p.m.	<ul style="list-style-type: none">• Research & Projects / Start-Ups / Consultancy and Collaboration• MoU Activities• Infrastructure - Utility / Accessibility / Augmentation
III	02.30 p.m. to 04.00 p.m.	<ul style="list-style-type: none">• LMS, Certificate and Value Added Courses• Top-Up Programmes for Faculty• ICT – Future Directions
IV	04.30 p.m. to 06.00 p.m.	<ul style="list-style-type: none">• Student Support Activities• Departments / Clubs – Presentation of Action Plan• Evaluation Process
V	06.15 p.m. to 07.30 p.m.	<ul style="list-style-type: none">• Alumni / ae Contribution to the Departments and the College• Publicity of the College activities• Post Covid Discipline
19.06.22	09.00 a.m. to 10.00 a.m.	<ul style="list-style-type: none">• Accreditation and Rankings• Best Practices• Action Plan

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Dr Y Dominic, Dean, School of Computing Sciences

Dr V Francis, Dean, School of Lang. & Culture

Dr G John, Dean, School of Management Studies

Dr A N Paul Angelo, Dean, School of Physical Sciences

Mr N M Pushparaj, Office Superintendent

Mr R Venkatesan, PA to Principal

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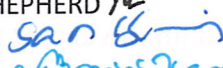






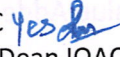





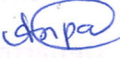

Note:

1. We start from the College at 02.30 p.m. on 17th June 2022.
2. The above topics are for serious deliberation and the Administrators and Officials are requested to come prepared with constructive ideas on the same.
3. You are also requested to share your ideas on other areas of development of the Institution.



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